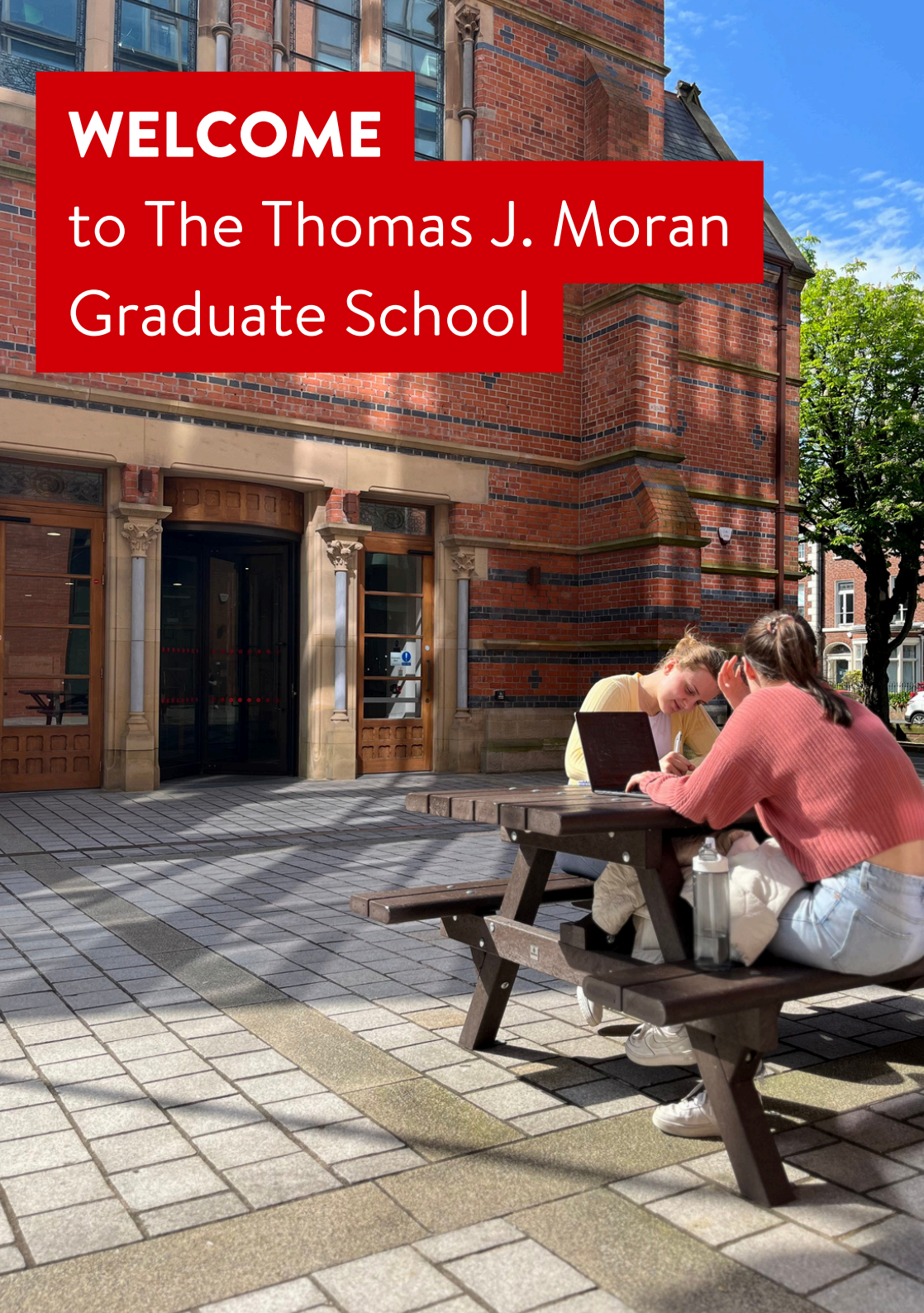



WELCOME

to The Thomas J. Moran
Graduate School





We are delighted to welcome you, not only to Queen's University, but to The Thomas J. Moran Graduate School - your hub for academic and personal growth throughout your postgraduate journey.

At the Graduate School we offer a variety of workshops for all postgraduates, social events to connect with fellow students and researchers, resources to support your academic development, and opportunities for interdisciplinary networking.

Our team of staff and consultants are here to help you make the most of your time at Queen's.

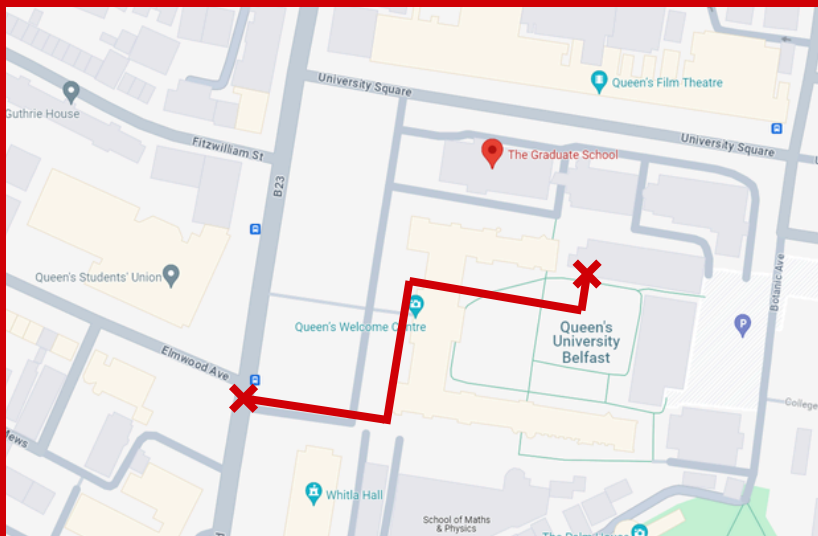
The Graduate School Building

Opening Hours

The Graduate School building is open 7am - 11pm, Monday - Sunday, excluding official University holidays.

Reception services are available 9am-5pm, Monday - Friday.

Where is the Graduate School?



This map indicates how to get to the Graduate School from the front of One Elmwood Student Centre.

Closure Dates

The Graduate School closure dates align with official University holidays and the McClay Library (ie. Semester 1 break, Semester 2 break, May bank holiday and July bank holidays.)

Access to the Building

The Graduate School is accessible to all from 9am-5pm, Monday - Friday and student card access to postgraduate students is available outside of these hours and on weekends.

You cannot enter the Graduate School building using the app, but you can contact security@qub.ac.uk to request your 6 digit PIN code. This PIN will allow you access to the building and the Silent Study without your student card.

Wheelchair access is via the left front door push panel and there is a lift inside.

Access to the Silent Study

The Silent Study is located on the first floor, with 65 individual workstations. It is a completely silent area, strictly for the use of postgraduate students, and is open from 7am - 11pm and accessible with your student card or your 6 digit PIN code.

Group Study Rooms

The Graduate School has five group study rooms, all of which are available for booking up to two days in advance.

Students can book our Group Study Rooms via Queen's Online. The booking system is found under Administration > Graduate Study Room Booking.

If you have not arrived within 30 minutes of your booking time the room will be forfeited. No food or drinks are allowed in the group study rooms.

To Book a Room, visit Queen's Online

https://home.qub.ac.uk/default.htm

No new announcements

Service Applications

- Admin
- Other
- Research

- Connect Task Portal
- Dept Timetables
- Employment Details
- Group Study Room Booking - Biomedical Library
- Group Study Room Booking - Medical Library
- ICE Number
- IRS (Incident Reporting)
- Lone Working Form
- New Supplier Request Or Amendment
- Nursing Room - Childcare
- Nursing Rooms - Maths and Physics
- Timetabling And Room Booking**

University information for all staff and students:

- Directorates
- Facilities
- Schools

Assessment Support Hub

- Examination Paid Reports
- Queen's Student Desktop
- Questionmark
- Transition Skills for University

Library

- Loans: 0 loans
- Requests: 0 requests
- Charges: €0.00
- My Account
- Library Resources

Business Unit Sites

This is the Business Unit site that you are a member of.

QUEEN'S UNIVERSITY BELFAST ©2024 Queen's University Belfast

Select 'Timetabling & Room Booking', then choose 'Book a Room'

Home Online - TIMETABLING AND ROOM BOOKING UNIT (TRBU) Search Options

TIMETABLING AND ROOM BOOKING UNIT (TRBU)

The Timetabling and Room Booking Unit provides a timetabling and reserve room booking service for staff and students at Queen's.

To make an air/ice room booking, please click on the Location Bookings button below to check room availability and the Book a Room button to make a booking. Current bookings made through Book a Room can be tracked or cancelled using My Current Online Bookings.

The Timetabling and Room Booking Unit provides a timetabling and reserve room booking service for staff and students at Queen's.

Your work calendars can be accessed here: [2023/2024 2024/2025](#)
For further information and guidance, you can access the Procedures for Timetabling manual here.

Software: A list of software available in computing rooms can be accessed here: [Student Computer PCs - List of Applications](#)

All external room booking enquiries should be directed to the Events team on 02890 373768 or events@qub.ac.uk

The Timetabling and Room Booking Unit is part of the Conferencing, Events and Timetabling department within Student and Campus Life. The team is responsible for organising core university events and for providing an event management consultancy service to Schools and Directorates within the university.

This Timetabling and Room Booking Unit is based at Lanyon South, Room 02/040.

THE STAFF

Workshops and Events

The Graduate School offers a variety of workshops and events which are for postgraduate students only and incur no additional fee.

These aim to develop your skills to give you an edge in a competitive world and include leadership, presenting, writing skills, time management, careers and employability advice, to name just a few. There are also community events to meet other postgraduate students, share experiences and feel connected, such as quizzes and cultural events.

Look up the Semester 1 Programme on our website or access the Training and Events page to find out more and sign up.

How to Book on to workshops/ How to Cancel

1. Login to MyFuture via <https://qub-csm.symplicity.com>
2. Click 'Events' on the banner at the top of the screen
3. Select the workshop you would like to attend.
4. If you would like to filter the list of events to see Graduate School events click 'type', 'workshops' and 'apply'.
5. Once you have selected the workshop you would like to attend, click 'book'. (This should appear on the right hand side of the screen)
6. You should see a green banner which says, 'You're attending!'
7. If you would like to cancel your space click 'cancel', which should also appear in the green banner.

NB: 'Add to Calendar' DOES NOT book you on to a workshop

Wellbeing and Support

We know how stressful (and time-constraining) postgraduate study can be, but at the Graduate School we also see the value in striking a balance between working hard, and taking time to rest so you can perform at your best.

Throughout the year, we'll have postgraduate community events and spaces which keep this in mind, encouraging you to take a small amount of time away from your studies to recharge!



Wellbeing Wednesday

‘Wellbeing Wednesday’ is a social drop-in session which runs every Wednesday from 10am-12pm.

This is an open space for postgraduate students to connect with others. The session is facilitated by a student wellbeing adviser and is open to all postgraduates.

There is no need to book, feel free to drop in.

Wellbeing Adviser
Megan O’Brien

